

# Monitoring Officer's Report to Council

25 MAY 2011

## ANNUAL REVIEW AND ADOPTION OF THE WARDS COUNCIL'S CONSTITUTION

All

### Summary

The Council's Monitoring Officer is required to review the Council's Constitution each year to ensure that its aims and principles are given full effect in accordance with Article 15 of the Constitution. A report on this subject is therefore included on the Annual Council Meeting agenda each year.

The Council's Constitution is based on a model published by the Government following the introduction of the Local Government Act 2000. The Council adopted a new style Constitution in May 2002, with a Leader, Cabinet and Overview and Scrutiny Committees.

### CONTRIBUTORS:

DFCS  
ADLDS

In-year amendments were agreed by the Council in February 2011 to reflect changes to the Schemes of Delegation to officers consequent upon the establishment of the Housing and Regeneration department.

A further report on this agenda recommends changes to the Council's Petitions Scheme which, if agreed, will also be incorporated in the revised Constitution.

The Constitution was last reviewed at the Annual Council on 26 May 2010.

### RECOMMENDATIONS

1. That the updates, amendments and corrections proposed to the Council Constitution, as set out in Annex 1 to the report, be agreed.
2. That, subject to agreement of the above, the Council's Constitution be re-approved and re-adopted for the 2011/12 Municipal Year.

## 1. COMMENTS OF MONITORING OFFICER

- 1.1 Over the past 12 months, changes have been made to the Constitution to reflect changes to the governance arrangements, Cabinet portfolio responsibilities and amendments to the Schemes of Delegation. The Monitoring Officer is satisfied that the Council's Constitution continues to fulfil its stated purposes, as set out in Article 1 of the Constitution.
- 1.2 The Council's Executive and Scrutiny processes have continued to operate as intended and as laid out in the Constitution over the past year. A separate report on this agenda *Petitions: Annual report 2011/12* recommends minor changes to the Council's Petitions Scheme which, if approved, will also be incorporated in the revised Constitution.
- 1.3 Other proposed minor changes to the Constitution in the light of the annual review, and the reasons for them, are set out in Annex 1.

## 2. CONTRACTS STANDING ORDERS AND FINANCIAL REGULATIONS

- 2.1 These documents, which form part of the constitution, have been reviewed and updated where necessary, as set out in Annex 1.

### LOCAL GOVERNMENT ACT 2000 BACKGROUND PAPERS

No.	Brief Description of Background Papers	Name/Ext. of holder of file/copy	Department/Location
1.	Review of the Constitution Working papers/file	Kayode Adewumi Head of Governance and Scrutiny, Ext 2499	First Floor, Hammersmith Town Hall, Room 133a